

# Formal minutes of IPIM Advisory Board meeting 13 July 2023

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- Attendance
- Non-binding suggestions arising from discussions

## ATTENDANCE

### Apologies

Sarah Phillips, Saiful Khan, Jodie Johnson, Charlene Nelson, Liz Dawson.

### Advisory board attendees

Carol Arnold, Abdulmalik Lawal, Caelia Bryn-Jacobsen, David Joo, Kathryn Taylor, Liam Lawlor, Pete Fellows, Josh McLennon, Megan Rannard, Rina Sond, Sarah Vaughan, Sheila Wallace, Susan Antoine, Becky Campbell, Julie Browne, Ben Buchanan, and Beatriz San Martin.

## NON-BINDING SUGGESTIONS ARISING FROM DISCUSSIONS

### Item 2: Proposal to admit Sally Bannan to the Board

- Sally Bannan to be admitted to the board after proposal by IPIM and approval by the board 13 July 2023. Sally brings a link to the D&I working group of epi.

### Item 3: Final draft business plan

- IPIAB broadly supports the final draft and appreciates the efforts taken to accommodate the Board's previous comments.
- IPIM is advised to ensure qualification requirements and arrangements for sitting exams are covered in the business plan.
- IPIM is advised to clarify which aspects of business plan are essential.
- IPIM is advised to consider implementing a review of the business plan deliverables within the two years that the plan encompasses.
- IPIM is advised to clarify responsibilities of each community and the IP Inclusive 'umbrella'.
- IPIM to consider providing or signposting more resources for organisations as opposed to individuals in respect of EDI frameworks around e.g. recruitment.