

# Formal minutes of IPIM Advisory Board meeting 24 January 2024

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## ATTENDANCE

### Apologies

Carol Nyahasha, Kathryn Taylor, Charlene Nelson, Sheila Wallace.

### Meeting attendees

Abdulmalik Lawal, Julie Browne, Josh McLennon, Megan Rannard, Liam Lawlor, Saiful Khan, David Joo, Pete Fellows, Carol Arnold (Chair), Sally Bannan (Secretary), Caelia Bryn-Jacobsen, Ben Buchanan, Susan Antoine, Sarah Vaughan, Jodie Johnson

### Membership Updates

Sally taking over from Josh as Secretary.

Liz Dawson and Beatriz San Martin are formally stepping down. Both are thanked for their support and contributions both inside and outside the meetings over their time.

Noted for information that there is the option to step down for a temporary period of time if needed to cover a particular short-term issue.

Further, there is no formal procedure required for stepping down. Any request be made to both the Chair and IPIM LEO (Andrea) with copy to the Secretary.

### A.O.B

From the last meeting it was agreed that there would be a check on Board members' intentions each year so this is a heads-up that a standard survey of members will come out shortly to ask what members' intentions are for the year ahead; Andrea happy that survey can generally be sent out by Anne and will feed into the rolling program looking at membership of the board. Thanks in advance for responses to the survey.

We'll endeavour to get Andrea along to next meeting.

## NON-BINDING SUGGESTIONS ARISING FROM DISCUSSIONS

Hybrid IPIMAB meeting to be scheduled in 2024 outside of London, or possibly alongside IPI Annual Meeting, and include a social element, e.g. with drinks and/or dinner afterward.

Andrea to join next IPIMAB meeting, if possible

Recommend IP Inclusive to persevere with and offer support to regional networks. Perhaps need to clarify remit of regional networks and how they interact with the individual communities.