

## **IP Inclusive Advisory Board (IPIAB)**

### **Formal Minutes of Meeting – 25 February 2026**

**Chair:** Jodie Bates

**Secretary:** Sally Bannan

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#### **Attendance**

Susan Antoine; Carol Arnold; Sally Bannan; Jodie Bates (Chair); Iona Berkeley; Julie Browne; Caelia Bryn-Jacobsen; Ben Buchanan; Pete Fellows; Erich Hou-Richards; Saiful Khan; Abdulmalik Lawal; Liam Lawlor; Sherena Masharani; Josh McLennon; Charlene Nelson; Carol Nyahasha; Doyinsola Oreagba; Megan Rannard; Anna Smith; Paul Sweeden; Sheila Wallace.

Lesley Evans (IPIM), who joined online for discussion of IPIM requests for input.

#### **Apologies:**

Vicki Barker; Eleanor Pilott; Rina Sond

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#### **1. Introduction from Jodie**

Jodie introduced herself and thanked previous Chair Carol for her leadership of IPIAB and expressed appreciation to members for her election as Chair.

Jodie outlined her particular interest in increasing the inclusion and participation of business support professionals within IP Inclusive activities and events.

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#### **2. Introduction on topics from IPIM for discussion**

Lesley provided an introduction following the IPIM January meeting, including responses to previous IPIAB feedback and an overview of agenda items for discussion.

IPIM conveyed a strong vote of thanks to Carol and expressed enthusiasm about working with Jodie and continuing to champion inclusion for business support staff.

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#### **3. IPIM / IPIAB Interaction**

The Board discussed whether the current approach to IPIM attendance at IPIAB meetings remains appropriate, or whether alternative models should be considered.

#### **Actions:**

- Jodie to consolidate discussion points and provide feedback to IPIM.
- Jodie to create and circulate a poll to IPIAB members on preferred engagement options.

#### **4. Communications Working Group**

The Board discussed IPIM's request for IPIAB to develop ideas for improving communications reach and engagement.

**Actions:**

- IPIAB members to volunteer or suggest potential taskforce and/or resource participants to Jodie or Sally.
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#### **5. Website User Experience Feedback**

IPIM requested IPIAB feedback on the user experience of the IP Inclusive website, focusing on ease of navigation and engagement rather than technical functionality. Feedback is requested by the end of March.

**Action:**

- IPIAB members to complete the feedback by the end of March 2026.
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#### **6. Charter Review – Early Notice**

Members were advised that they may be contacted individually by IPIM as part of the Charter review process. Further clarity on scope and expectations will be requested once available.

**Action:**

- Jodie to ask IPIM for further clarity on the timing and nature of requests for IPIAB input.
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#### **7. Horizon Scanning**

The Board discussed whose voices or perspectives may be under-represented within IP Inclusive activities and the wider IP sector.

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#### **8. Any Other Business**

Members shared informal observations on the current UK IP job market.